

## **Exhibit 1: Applicant and Sponsor Information**

Please address the following factor on not more than five (5) double-spaced, typed pages.

### **Rating Factor 1: Capacity of the Applicant and Project Sponsors and Relevant Organizational Experience (20 Points)**

This factor addresses the extent to which you and any project sponsor has the organizational resources necessary to successfully implement your proposed activities in a timely manner. If you will be using project sponsor(s) in your project, you must identify each project sponsor in your application.

HUD will award up to 20 points based on your and any project sponsor's ability to develop and operate your proposed program, such as housing development, management of housing facilities or units, and service delivery, in relation to which entity is carrying out an activity.

- 1)** With regard to both you and any project sponsor(s), HUD will consider:
  - a) Past experience and knowledge in serving persons with HIV/AIDS and their families;
  - b) Past experience and knowledge in programs similar to those proposed in your application;
  - c) Experience and knowledge in monitoring and evaluating program performance and disseminating information on project outcomes; and
  - d) Past experience as measured by expenditures and measurable progress in achieving the purpose for which funds were provided.
- 2)** In reviewing the elements of paragraph (1), HUD will consider the extent to which your proposal demonstrates:
  - a) The knowledge and experience of the proposed project director and staff, including the day-to-day program manager, consultants and contractors in planning and managing the kind of activities for which you are requesting funds. You and any project sponsor will be judged in terms of recent, relevant and successful experience of staff to undertake eligible program activities, including experience and knowledge in serving persons with HIV/AIDS and their families.
  - b) Your and/or the sponsor's experience in managing complex interdisciplinary programs, especially those involving housing and community development programs directly relevant to the work activities proposed and carrying out grant management responsibilities.
  - c) If you and/or the sponsor received funding in previous years in the program area for which you are currently seeking funding, you and your sponsor's past experience will be evaluated in terms of the ability to attain demonstrated measurable progress in the implementation of your recent grant awards.

Measurable progress is defined as:

- i. Meeting performance benchmarks, as applicable, in program development and operation;
- ii. Meeting project goals and objectives, such as, that the number of persons assisted was comparable to the number that was planned at the time of application;
- iii. Submitting timely performance reports; and
- iv. Expending 80% of prior funding by the application due date of this program section of the SuperNOFA.

### ***Targeting Underserved Populations***

If you apply for a SPNS grant targeting resources to underserved populations, you must identify and evidence the experience of all collaborating organizations in your effort, as detailed under Rating Factor 1 of this program section of the SuperNOFA in the Capacity of the Applicant and Project Sponsors and Relevant Organizational Experience section of your application.